



# Lake Taupo Protection Trust Research Fund Application form

## Check sheet

Project short title:	
Applicant group name:	
Project number: <i>For Lake Taupo Protection Trust to complete</i>	

Your application should include the following.

1. Completed application form.
2. Detailed project budget including costings (such as hourly/daily rates).
3. Relevant correspondence from proposed co-funders acknowledging status of any funding requested/under negotiation.
4. Outline of trial or method design (where applicable).

Applications must be received by the Lake Taupo Protection Trust by 31 August 2011. Late applications may be held and considered in the next year's allocation of funding.

Applications may be submitted electronically to [marion.peck@ltpt.org.nz](mailto:marion.peck@ltpt.org.nz) or in writing by sending to:  
The Secretary, Lake Taupo Protection Trust, PO Box 4177, Hamilton East 3247.

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**Evaluation and monitoring:** Describe how the progress and success of the project will be measured. Explain any ongoing plans once the project is complete.

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**12. Previous work:** State if this is new work. Describe previously completed work relevant to this proposal. Where applicable, outline why this work has not provided the change required and how the approach proposed is likely to be more successful.

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**13. Milestones:** Including quarterly and final reports.

No.	Description: List critical milestones	Due date (month/year)	Estimated cost (incl GST) from Lake Taupo Protection Trust Research Fund	Total (incl GST) from all sources
1				
2				
3				
4				
5				
6				
7				
8				
X	<b>Final report</b>			

**14. Project budget – please note that all figures should include GST.** All applications must append a detailed project budget that accounts for both cash and in-kind contributions. A suggested breakdown is detailed below.

	<b>Total project costs</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>Expenditure</b>	<b>\$</b>			
<b>A. Cash costs</b>				
Personnel				
Administration				
Consultants and contractors				
Rental and leasing equipment				
Overheads				
Travel and accommodation				
Dissemination costs				
Financial/legal expenses				
Other 1 (specify)				
Other 2				
Other 3				
<b>Total A: Total cash costs (incl GST)</b>				
<b>B. In-kind contributions</b>				
Personnel				
Administration				
Consultants and contractors				
Rental and leasing equipment				
Overheads				
Travel and accommodation				
Dissemination costs				
Financial/legal expenses				
Other 1 (specify)				
Other 2				
Other 3				
<b>Total B: Total in-kind costs (incl GST)</b>				
<b>Total C: Total project costs (total C = A+B)</b>				
<b>Project funding</b>	<b>\$</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>A. Cash contributions</b>				
Lake Taupo Protection Trust Research Fund Requested				
Other funders (names):				
Source 1:				
Source 2:				
Source 3:				
<b>Total A: Total cash (incl GST)</b>				

<b>B. In-kind contributions</b>				
Contributors: (names)				
Contributor 1:				
Contributor 2:				
Contributor 3:				
<b>Total B: Total in-kind (incl GST)</b>				
<b>Total C: Total contributions (incl GST)</b>				

Source	Confirmed yes/no	Pending yes/no	In discussion yes/no
Other central government funds:			
Source 1:			
Source 2:			
Source 3:			

## Application confirmation and submission

Authorised agent of the community of interest/applicant.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Group:

### By completing, signing and submitting this application the agent certifies and understands the following.

1. All information provided is up to date, true and correct.
2. The project is believed to be eligible for the research fund.
3. If the project is granted funding, a contract will be entered between the applicant and the Lake Taupo Protection Trust.
4. Summary information about the application and any resulting grant (including applicant name, project title, and a précis of the proposal, its progress and results) may be made publicly available through the Lake Taupo Protection Trust.
5. The signatory has the authority to commit the applicant to this application.
6. That sensitive or confidential information has been identified to ensure protection during the assessment process.
7. The assessment of projects will be a subjective and relative process, and that the Lake Taupo Protection Trust has final decision-making authority in this process.

The application must be received by Lake Taupo Protection Trust by **31 August 2011** with:

- detailed budgets
- confirmation of cash/in-kind support, or its stage in negotiation
- trial or methodological design (if applicable).

No other attachments will be considered, nor will applications be received after the closing date for this year's allocation, however late applications may be considered at the next allocation of funding.

Please send your application form to:

The Secretary  
 Lake Taupo Protection Trust  
 PO Box 4177  
 Hamilton East 3247.